# STAMBOURNE PARISH COUNCIL

 Englewood, Dyers End, Stambourne, Essex C09 4NE

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12 January 2024

I hereby give you notice that the Meeting of the Parish Council is to be held on Thursday 23 January 2025 at 7.30pm at Stambourne Village Hall.

## Clerk to the Council

### Agenda

1. Apologies for absence

2. Declaration of interests, personal or prejudicial

3. Minutes of meeting held on 21 November 2024 (copy attached)

4. Matters arising from the minutes of the previous meeting

5. Report of District Councillor/County Councillor

* Cllr van Dulken’s (BDC) update previously circulated.

6. Resignation – Casual Vacancy

7. Pavilion

* Windows – quotes previously circulated
* Lighting/security – quotes being sought

8. Playing Field

* Grass protection mesh
* Play equipment

9. Highways

* Finchingfield Road pothole – reported in (defect no 3861670)
* Chapel End Way (near manhold cover) – reported in (defect no 3677210)

10. Footpaths

* Stambourne 17 – Chapel End Way – rotten planks on footbridge – reported in (defect no 2953475)

11. Planning

* BDC Local Plan update/Call for Sites – comments required (email previously circulated).
* Application Number - 25/00041/HH - Greenfields Barn, Greenfields Farm, Great Yeldham Road (previously circulated)

12. Correspondence

13. Budget for the year 2025/26 (budget form previously circulated)

* To confirm the figure to be declared for budget for the year 2025/26
* To confirm the figure to be declared for precept for the year 2025/26

14. Finance:

 Monies paid (since last meeting)

Mrs D Hilliard (wages) £766.25

Paul Clark Printing (newsletter) £64.00

Mr M Turner (grass cutting) £1,120.00

Stambourne Church (grass cut grant) £250.00

Stambourne Chapel (grass cut grant & defib electricity) £260.00

Stambourne Village Hill (defib electricity) £10.00

Stambourne Silver Link (bonfire fund) £150.00

Technical Tree Services (trees on playing field) £900.00

Monies to be paid

Mrs D Hilliard (reimbursement – toilet rolls for pavilion) £4.99

Stambourne Village Hall (annual rent) £60.00

Nicom IT Services (domain) £57.60

Community Heartbeat Trust (Chapel End Way) £277.80

Mrs D Hilliard (wages) £889.89

Mrs D Hilliard (part cost printer inks/stamps £11.70

Monies received

Bank Interest £15.61

Estimated balances at 20 January 2025

Notional Current Account £19,024.54

Reserve Account £4,190.31

 £23,214.85

Balance of Bonfire fund £10,908.89

 £12,305.96

15. Date, time and place of next meeting.

 20 March 2025

 22 May 2025

 17 July 2025

 18 Sept 2025

 20 November 2025

All are Thursdays at 7.30pm unless shown otherwise